Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Basic Traffic Stop Checklist**

|  |  |
| --- | --- |
| **Task Steps** | **1 pt. each** |
| 1. Confirms the location and license plate |  |
| 1. Checks for traffic before exiting the vehicle |  |
| 1. Checks the trunk |  |
| 1. Identifies self and department |  |
| 1. Advises of traffic offense |  |
| 1. Asks if there was a reason for the offense |  |
| 1. Obtains license and insurance |  |
| 1. Confirms that the address on the license is correct |  |
| 1. Observes the vehicle while returning to squad car |  |
| 1. Checks for warrants |  |
| 1. Observes the driver while writing ticket |  |
| 1. Waits for return before approaching the violator again |  |
| 1. Gives a warning/ticket and expresses thanks for courtesy and cooperation |  |
| 1. Keeps his or her gun side away from violator |  |
| 1. Uses proper radio procedures |  |
| 1. Says “you” instead of “I” |  |
| 1. Is vocally assertive |  |
| **Total points possible 17** |  |

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**Instructor’s Signature** **Date**