Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Basic Traffic Stop Checklist**

|  |  |
| --- | --- |
| **Task Steps** | **1 pt. each** |
| 1. Confirms the location and license plate
 |  |
| 1. Checks for traffic before exiting the vehicle
 |  |
| 1. Checks the trunk
 |  |
| 1. Identifies self and department
 |  |
| 1. Advises of traffic offense
 |  |
| 1. Asks if there was a reason for the offense
 |  |
| 1. Obtains license and insurance
 |  |
| 1. Confirms that the address on the license is correct
 |  |
| 1. Observes the vehicle while returning to squad car
 |  |
| 1. Checks for warrants
 |  |
| 1. Observes the driver while writing ticket
 |  |
| 1. Waits for return before approaching the violator again
 |  |
| 1. Gives a warning/ticket and expresses thanks for courtesy and cooperation
 |  |
| 1. Keeps his or her gun side away from violator
 |  |
| 1. Uses proper radio procedures
 |  |
| 1. Says “you” instead of “I”
 |  |
| 1. Is vocally assertive
 |  |
| **Total points possible 17** |  |

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**Instructor’s Signature** **Date**