**Business Project Teacher Evaluation Checklist**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Check the following elements for successful completion:**

\_\_1. Fulfilled the requirements of essay topic.

\_\_2. Provided a clear thesis in the introductory paragraph or section of paper and stayed focused on that thesis throughout paper.

\_\_3. Developed thesis with analysis, original thought, and examples.

\_\_4. Provided the full name of the authors and [complete](http://www.westga.edu/%7Escarter/Essay_self_evaluation_checklist.htm) titles of works that were discussed.

\_\_5. Used logical paragraph organization with each paragraph unified by a topic idea.

\_\_6. Followed MLA requirements for parenthetical, in‐text documentation.

\_\_7. Ended essay with a conclusion that is not too repetitive and that gives satisfactory closure.

\_\_8. Included a works‐cited page in MLA Format.

\_\_9. Formulated an interesting, sophisticated thesis for essay.

\_\_10. Supported claims with appropriate, intelligent, well‐analyzed examples.

\_\_11. Used transitional devices in a balanced and effective manner.

\_\_12. Selected relevant and insightful research references.

\_\_13. Supported all points with appropriate, fully‐analyzed examples and compelling, insightful arguments.

\_\_14. Used varied sentence structure and college‐level vocabulary.

\_\_15. Maintained a distinctive voice—with an attempt to express self in an original style; essay maintains a consistent point of view with no illogical shifts.

\_\_16. Submitted an error‐free document (no spelling or grammar mistakes).

\_\_17. Stayed on task throughout project.

\_\_18. Completed project.

\_\_19. Turned in project on time.

\_\_20. Provided “extras.”

**One area of excellence:**

**One area of improvement:**