**Career Project Rubric**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title of Work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Criteria | 0-5 | 6-12 | 13-17 | 18-20 | Points Earned |
| Organization | Sequence of information is difficult to follow | Reader has difficulty following work because student jumps around | Student presents information in logical sequence which reader can follow | Information is logistical, interesting; spacing and format directions were followed |  |
| Content Knowledge | Student does not have grasp of information; student does not demonstrate completion | Student is uncomfortable with content and is able to demonstrate basic concepts | Student is at ease with content, but fails to elaborate. One to two elements are missing | Student demonstrates full knowledge of topic required, paragraphs were present |  |
| Grammar and Spelling | Work has four or more spelling and/or grammatical errors | Presentation has three misspellings and/or grammatical errors | Presentation has no more than two misspellings and/or grammatical errors | Presentation has no misspellings or grammatical errors |  |
| Neatness | Work is illegible or incomplete | Work has three or four areas that are sloppy | Work has one or two areas that are sloppy | Work is neatly typed in Microsoft Word |  |
| Attachments | Required samples were not submitted | Work does not have the appropriate number of required attachments included | Required samples were present, but attached out of order | Required samples were attached and entire packet was submitted in proper order |  |