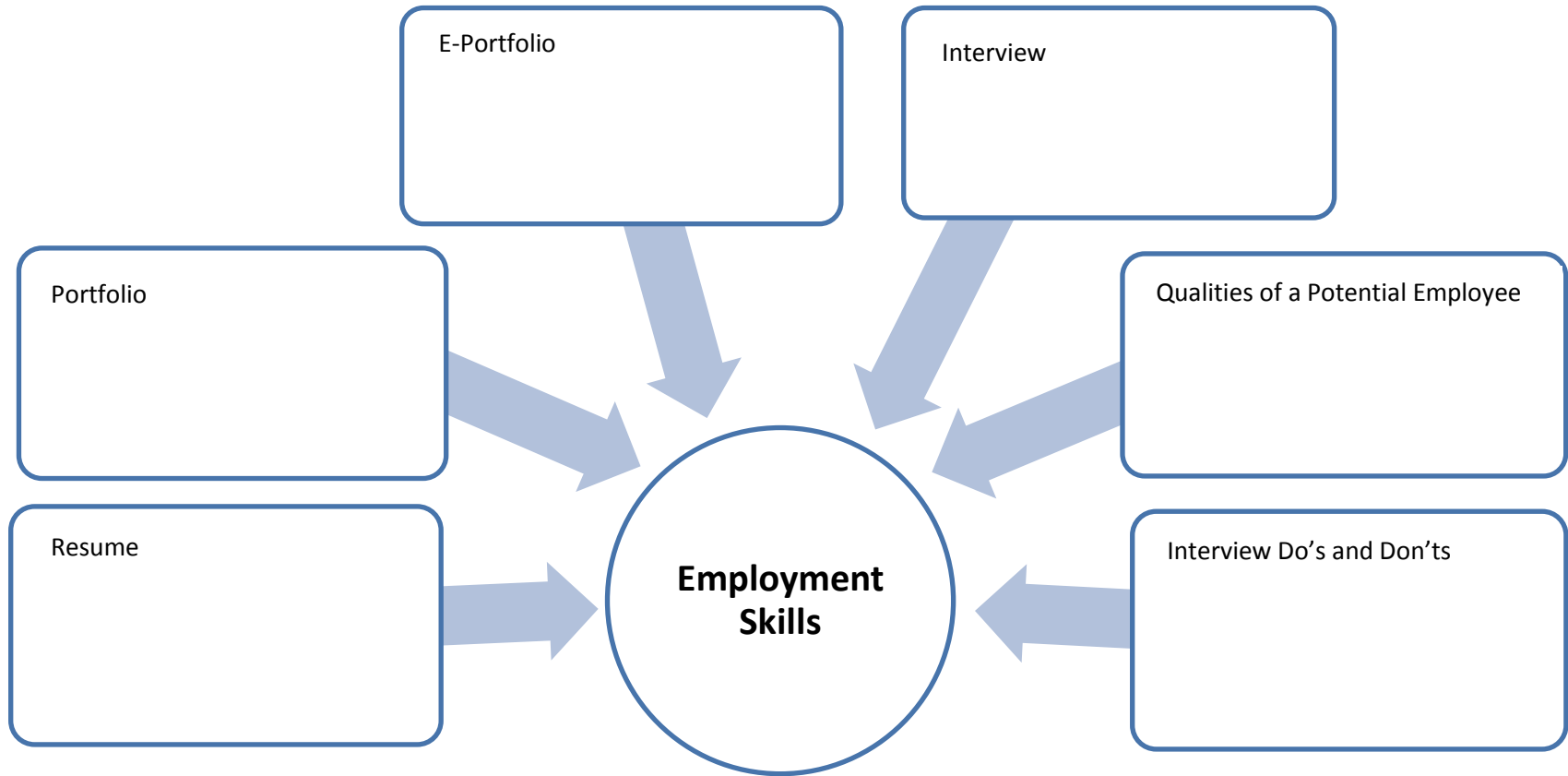


## Empowering Your Job Skills Notes

List and describe the ways to empower your employment skills in each section. Complete the questions at the bottom.



1. What is the purpose of a resume?
2. Why is it important to research a company before you go on the interview?
3. Name two benefits of having an employment portfolio?