**Independent Practice**

**Prepare an Individual Tax Return Rubric**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | 25 | 20 | 15 | 10 |
| Completeness | All sections are complete with accurate information and calculated correctly | All sections are complete with accurate information  | All sections are complete | Sections are missing throughout the form |
| Accuracy | Calculations are accurate and reflect exact tax return amount | Calculations are accurate and reflect a tax return amount | Calculations are correct | Calculations are not accurate and do not reflect the tax return amount |
| Neatness | Information is entered in the correct location and written precisely | Information is entered in the correct location | Information is entered on the form | Information is written randomly throughout form and is difficult to determine  |
| Organization | Contents are present and well organized in a professional manner | Contents are present and organized | Contents are present but lack organization  | Contents are missing and/or lack organization |

Total Points Earned: